

ITC First

**P14
Sanctions Policy 2016 [1]**

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ITC First

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Website Access

For all policy statements and downloadable documents,

Upload to:

RITS	QR	SR	ITC Public	ITC Server
✓	✓	✓		✓

Sanctions Policy

1. Overview

1.1 ITC aims to operate a transparent, proportionate sanctions policy to clarify and make all aware of potential consequences for actions undertaken.

2. Written Confirmation

2.1 ITC requires signed confirmation that all Centres will adhere to all ITC regulations and published procedures. This is confirmed by completion of a legally binding Centre agreement between ITC and the Centre.

2.2 The Centre responsible person signature confirms that in the event of non-compliance with ITC regulations and procedures then ITC has the right to impose sanctions. Possible sanctions are not limited by the following list and may include:

- a) Compulsory attendance at training events
- b) Action Plans with outcomes to be completed that may be time and person defined
- c) Withdrawal of Centre approval
- d) Letters of non-compliance

2.3 The above sanctions may also have associated charges or fees, which can be found in the ITC Fees policy [P3].