

ITC First

**P25 Centre Assessment Standards
Scrutiny (CASS) Strategy [3.1]**

ITC First

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Website Access

For all policy statements and downloadable documents,

Upload to:

Ofqual Portal	SQA Sharepoint	ITC WebOffice Support Resources	ITC Public Website	ITC Server
x	✓	✓	<i>Summary only</i>	✓

Centre Assessment Standards Scrutiny Strategy

7.0 Summary (For upload onto the General Public Webpage)

- 7.1 All Awarding Organisations offering Ofqual regulated qualifications are required to have a Centre Assessment Standards Scrutiny Strategy (CASS Strategy) that details how the standards of assessment judgements are scrutinised at Centres and how an Awarding Organisation has control over a Centre in regard to assessment of regulated qualifications.
- 7.2 ITC First (ITC) have a number of policies and other documents in place that detail how ITC scrutinise assessment judgements at Centres and how standards are maintained and homogenised across all Centres.
- 7.3 ITC does not offer any of the regulated qualifications stipulated by Ofqual to require external moderation i.e. GCSEs, GCEs, Project Qualifications or Technical Qualifications (that form part of T Levels).
- 7.4 ITC undertakes external moderation on all courses that are assessed by portfolios with level of sampling of the portfolios dependent upon Centre risk rating, experience of assessor and quality of the sample taken from any one cohort especially if there is an indication of a possible issue. ITC samples every cohort for every Centre.
- 7.5 ITC externally moderates qualifications assessed by multiple choice examinations within workplace compliance, SQA Accreditation-regulated qualifications and within the first aid trainer qualifications. For some qualifications, the examinations are marked by ITC staff rather than Centre staff. Every learner's work is moderated by ITC before awards are made.
- 7.6 ITC's qualifications that are purely assessed by practical observation (including verbal questioning) are not subject to external moderation of every cohort prior to the awarding of qualifications and are therefore the main subject of this CASS strategy. These are short courses with a three year renewal required in most cases.
- 7.7 Centres delivering such qualifications are subject to robust external quality assurance which effectively limits the risk of malpractice whether by accident or design.
- 7.8 ITC allocates a risk rating to every Centre. The risk ratings are an indicator of the overall level of compliance of a Centre with ITCs requirements as per the Centre Agreement.
- 7.9 If an allegation of malpractice or misconduct occurs, then in addition to the Complaints policy, Malpractice, Misconduct and Maladministration Policy and Appeals Policy, the Centre may benefit from increased scrutiny which may include additional visits from the External Quality Assurance team until ITC is satisfied that there is a very low risk to the qualifications being delivered to learners. The level of activity will depend upon the outcome of any investigation and whether any sanctions have had to be applied under the Sanctions Policy.